

# SCHOOL DISTRICT OF MAUSTON

510 Grayside Avenue, Mauston, WI 53948 • (608) 847-5451 • Fax (608) 847-4635

## EMPLOYMENT OPPORTUNITY

**Job Title:** Director of Teaching and Learning

**Posting Date:** 03/18/2025

**Location:** The School District of Mauston

**Hours of Work (%FTE):** Full-Time, 12 Months (260 day contract)

**Pay Rate:** Based on Qualifications & Experience

**Anticipated Start Date:** 2025-2026 School Year

### Job Description:

The School District of Mauston is seeking a highly qualified individual to work in collaboration with the leadership team to fulfill our District Vision to create a collaborative, high-performing, safe learning environment that is integrated with our communities and focused on preparing students for global citizenship with a local impact. This is an administrative/salaried position that works 12 months a year, with paid leave, paid holidays, and excellent benefits package.

### ESSENTIAL FUNCTIONS:

#### Curriculum & Instruction Planning, Development, Implementation & Evaluation

- **Provide leadership** in leveraging academic content standards to develop, implement, coordinate, and evaluate the District's PreK-12 curriculum and instructional programs, ensuring alignment with high expectations for **student achievement**.
- **Conduct regular and systematic evaluations** of instructional programs and practices to measure their impact on student learning. Use data-driven insights to develop and implement action plans that drive continuous improvement and close achievement gaps.
- **Oversee and manage** multiple technology systems related to instruction, assessment, teacher evaluation, and state-mandated data collection, ensuring accurate reporting and data use to inform instructional decisions that enhance student outcomes.
- **Collaborate with principals and staff** to design and implement professional learning opportunities that are responsive to staff needs, grounded in research-based instructional practices, and focused on improving student achievement.

#### District Assessment Coordinator

- **Lead and coordinate** the implementation, evaluation, and utilization of multiple assessment measures to monitor individual student growth, including state and local assessments.
- **Analyze assessment results** to identify trends, inform instructional improvements, and support data-driven decision-making to enhance student achievement.
- **Provide leadership** in reporting student performance data to administrators and staff, ensuring clear communication of findings and actionable insights. Facilitate targeted interventions at the district, school, classroom, and student levels to address identified areas for improvement.

### **Grant Coordination**

- **Identify, secure, and implement** grant funding opportunities that drive innovation and align with the District's vision and mission.
- **Ensure compliance** with all grant reporting requirements, including but not limited to Title I, II, III, and IV, to maximize funding impact and accountability.

### **Program Coordination**

- **Develop, oversee, and manage** a comprehensive summer school program for 4K-12 students that provides both enrichment opportunities and academic support, including **hiring staff and coordinating scheduling** to ensure effective program delivery.
- **Manage and supervise** Eagle Afterschool, Eagle Care Childcare for school-age children, and Little Eagles Child Care for children from birth to age 5, ensuring high-quality programming that meets student and family needs.
- **Serve as the District Authorizer** for the three charter schools, ensuring oversight, guidance, and support to maintain accountability and **alignment with district goals, charter school goals, and contractual obligations.**

### **Qualifications:**

Individuals interested in applying must have a master's degree with a major in education administration/supervision, valid Wisconsin Administrative certification in Director of Instruction (51), and have had successful teaching experience. Candidates must have knowledge and understanding of instruction, assessment, and technology, along with excellent organizational and communication skills, strong instructional leadership skills, and other such qualifications as the Board of Education finds appropriate and acceptable.

### **How To Apply:**

Apply on WECAN at <https://wecan.education.wisc.edu/#/>; Vacancy ID: **230442**

**Deadline for Application Materials:** Until Filled

**HR Contact:** Sue Goyette

**Phone:** (608) 847-5451 ext. 6681

*For more information, please contact Sue Goyette, Business Manager 608-847-5451 ext 6681  
or via email at [sgoyette@maustonschools.org](mailto:sgoyette@maustonschools.org)*

